



Digital Learning Course Redesign Initiative Call for Proposals

Part 1. Proposal

To be completed by the faculty member.

Name: _____

College: _____

Course Number: _____

Department: _____

Course Title: _____

Department Chair: _____

New Course Modality (select one):

- Reduced Seat Active (RA)
- Face-to-Face (P)
- Mixed Mode (M)
- Fully Online (W)

Additional Course Attributes (select all that apply):

- Personal Adaptive Learning (PAL)
- Active Learning
- Open Educational Resources (OER)
- e-Textbook

Existing Credentials (enter semester completed):

- IDL6543 completed _____
- IDL7000 completed _____
- OFRA completed _____
- PAL6000 completed _____
- DLI7836 completed _____

Faculty Preparation (to be completed):

- Essentials of Webcourses@UCF
- Active Learning (FCTL)
- DLI7836
- IDL6543
- IDL7000
- PAL5000 or PAL6000
- Other: _____

Purpose of Course Redesign

Please describe what you are trying to achieve through this digital course redesign. Are there specific problems or student challenges you are trying to address? (150 words max)

Examples: High DFW rate, common stumbling block where many students get stuck or drop off, gaps in pre-requisite knowledge, improving pass rate, increasing student engagement.

Description of Course Redesign

Please describe how you will change your course and how it addresses your redesign purpose (above). What will you build/implement? What are the deliverables? (100 words max)

Examples: Add an adaptive module in Realizeit for students to build upon pre-requisite knowledge at semester start, incorporate active learning in online or mixed mode environments to engage students in course content.

Alignment with Initiative Goals

How does this redesign align with the initiative goals? (50 words max)

Examples: Improving pass rate for my course which typically has 500 students per section will add to collective impact. As a prerequisite course for X and Y, increasing student success in my course should have a positive impact on those two courses as well.

Plans for Evaluation

How will you determine that you've met your goals through the course redesign? (100 words max)

The Research Initiative for Teaching Effectiveness (RITE) team will complete an overall evaluation of the initiative with aggregate data from all course redesigns. In addition, their support services are available to assist you in conducting evaluation research at the course level.

Examples: Student Feedback Survey; Compare final grades or grades on a specific assignment from two sections

Timeline

In order to manage faculty development enrollment and allocate personnel to support your redesign plan, please provide an accurate timeline.

The course redesign initiative is typically a 3 semester process, but it can be flexible depending on the scope of your project and additional semesters may be worked into your timeline. Please note that the Summative Course Review process is offered at the end of each semester and it should be completed by the semester prior to teaching the newly redesigned course.

Semester 1: _____

(Fill in term and year: ex. Fall 2019)

Begin the first semester by meeting with your instructional designer to review your project plan and then complete faculty development or start the redesign work.

Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Faculty Preparation Course(s): _____ | <input type="checkbox"/> 4 Cohort Meetings |
| <input type="checkbox"/> _____ | <input type="checkbox"/> Summative Course Review |
| <input type="checkbox"/> Redesign Work | <input type="checkbox"/> Redesigned Course Taught |

Semester 2: _____

Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Faculty Preparation Course(s): _____ | <input type="checkbox"/> 4 Cohort Meetings |
| <input type="checkbox"/> _____ | <input type="checkbox"/> Summative Course Review |
| <input type="checkbox"/> Redesign Work | <input type="checkbox"/> Redesigned Course Taught |

Semester 3: _____

Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Faculty Preparation Course(s): _____ | <input type="checkbox"/> 4 Cohort Meetings |
| <input type="checkbox"/> _____ | <input type="checkbox"/> Summative Course Review |
| <input type="checkbox"/> Redesign Work | <input type="checkbox"/> Redesigned Course Taught |

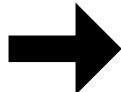
Semester 4: _____ (If needed)

Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Faculty Preparation Course(s): _____ | <input type="checkbox"/> 4 Cohort Meetings |
| <input type="checkbox"/> _____ | <input type="checkbox"/> Summative Course Review |
| <input type="checkbox"/> Redesign Work | <input type="checkbox"/> Redesigned Course Taught |

Faculty Member

Date



After completing Part 1, please digitally sign* above and then forward the PDF to your Instructional Designer to complete Part 2.

*Go to **Tools, Certificates, Digitally Sign**, and after signing leave the **Lock document after signing** box UNCHECKED. For more information on these steps, please refer to the [DL CRI Proposal Guidelines](#).

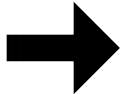
Part 2. Instructional Designer's Endorsement

Please provide a statement to confirm that you have met with the applicant to review this proposal and discuss the goals, development plan, and timeline.

(Statement to be completed by the Instructional Designer.)

Instructional Designer

Date



Please insert your digital signature* above and return PDF to faculty member to request department chair (or equivalent) endorsement to complete Part 3.

Part 3. Department Chair's Endorsement

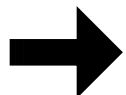
Please briefly describe how this project aligns with department/college/university goals. (Statement to be completed by the Department Chair.)

A **course release** OR **travel/research funds** will be awarded in the _____ semester for course redesign work.

Please note that the funds will be transferred to your department after the successful completion of the Summative Course Review.

Department Chair

Date



Please insert your digital signature* above and forward PDF to iLab@ucf.edu.

*Go to **Tools, Certificates, Digitally Sign**, and after signing leave the **Lock document after signing** box UNCHECKED. For more information on these steps, please refer to the [DL CRI Proposal Guidelines](#).